

Registration Information



Logging into the Garnet Gateway

To get to the **Garnet Gateway** go to the main Bates web page at www.bates.edu. Under the “Hot List Menu” click on “**Garnet Gateway**”. This takes you to the **Garnet Gateway** login page. Next, log into the **Garnet Gateway** by entering your Bates ID number and your personal identification number (PIN), initially assigned to you by Admissions. You must change your PIN to something new when you log in.

How to Register

1. Prior to registration, the *Schedule of Courses* for the upcoming semester may be viewed on the Garnet Gateway by clicking on the “Look-up Courses to Add” link on the “Registration” menu. The schedule of courses lists the courses to be offered in the upcoming semester, including instructors, class meeting times, enrollment limits, and room assignments. The Bates *Catalog* www.bates.edu/catalog includes course descriptions, prerequisites, and additional course information.
2. To register, click on “Register or Add/Drop Courses” under the “Registration” menu. You then enter the CRN (Course Reference number – a 5-digit number unique to each course section) of each course you wish to register for in the boxes at the bottom of the page. Click submit. Another easy way to register for courses is to click “Look-up Courses to Add” and select the department(s)/program(s) you are interested in. Click in the checkbox to the left of the section(s) you want. Click submit. A “C” means the course is already full and closed.

Note: Your course selections are not saved until you click the “submit” button. Be sure to view the results.

3. When entering course preferences, error messages may appear. They include time conflicts, failure to meet a prerequisite requirement, failure to select a required linked discussion or laboratory section, etc. If an error appears, you are not registered for the course. Here is the URL to a chart of common errors and how to correct them: <http://www.bates.edu/x204114.xml>

✚ Note: not all courses have spaces or are available for first-years. Be sure to look at the current enrollments and course attributes in the schedule. 200-level courses are only open first-years if so noted in the attribute column.

Select	CRN	Subj	Crse	Sec	Cred	Title	Meet	Days	Time	Date(s)	Cap	Act	Pet	Instructor	Location	Attribute
NR	10130	GEO	104	A	1.000	Plate Tectonics and Tectonic Hazards	Class	MW	09:30 am-10:50 am	01/12-04/10	20	19	2	John W. Creasy	CARNEG 230	Instructor permission required

✚ If a course has a lab (L1, L2, L3, etc.) or discussion (D1, D2, D3, etc.) you must select a lecture section as well as one lab/discussion.

10428	GEO	109	A	1.000	Global Change	Class	TR	09:30 am-10:50 am	01/12-04/10	60	61	0	David S. Jones	CARNEG 204	GEC C058, GEC C070, Laboratory Experience, Quantitative Reasoning, Scientific Reasoning
10429	GEO	109	L1	0.000	Global Change	Class	T	01:05 pm-04:00 pm	01/12-04/10	20	20	0	David S. Jones	CARNEG LAB	GEC C058, GEC C070, Laboratory Experience, Quantitative Reasoning, Scientific Reasoning

Register for fall courses in 2 easy steps!

1) Registration Phase I – Select your Courses



July 6th, 10:00 am – July 16th

- ✚ Any time between July 6th (10:00 am) and July 16th, log in and select your course preferences using the registration instructions above. You should register for three courses **and** a First-Year Seminar at this time.

Choosing a First-Year Seminar

Enrolling in a first-year seminar is strongly encouraged. The instructor of your seminar will also be your academic advisor and you will have the opportunity to take a small-sized course especially designed for first-year students. First-Year Seminars also satisfy your First-Year writing [W1] requirement. Please refer to the First-Year Seminar list on the web and Catalog to view available First-Year Seminars.

Limited Courses

Please note, the *Schedule of Courses* lists an enrollment limit for some courses. In addition, some courses have a specified number of spaces reserved for students by class year. Students may web-register for up to 4 courses with limited enrollment during the week of course selection.

- ✚ After July 16th the Registrar's Office will randomly assign students into the spaces in limited courses.

2) Registration Phase II – Add/Drop



July 20th, 10:00am (EDT) – July 31st

- ✚ Log into **Garnet Gateway** on July 20th at 10:00 am and look at your “Register or Add/Drop Courses” page. This shows your current schedule after limited courses have been randomly filled. If you are happy with this schedule you are done!
- ✚ If you would like to make changes, you may do so until July 31st
- ✚ Remember, **Add/Drop is on a first come, first served basis** so plan ahead. It will open on July 20th at **10:00 am** (EDT)
- ✚ Add/Drop will again open for *all students* on Tuesday, September 8th (7:00 am) on a first come, first served basis.

✚ Questions? Please see the Registration FAQ

or call 207-755-5949 or email registrar@bates.edu