

Bates College Student Government Constitution

Ratified Winter 2013

Preamble

In order to organize the student body and effectively represent student interests, we, the students of Bates College, hereby establish a Student Government.

Article I

Section 1: The Legislative authority of the Bates College Student Government shall be vested in the Representative Assembly, hereafter referred to as the RA.

Section 2: The RA shall have the autonomous power to govern itself.

Section 3: The RA shall assume the powers, functions, and responsibilities of a student government. Among these are:

1. The ultimate authority to allocate funds to designated student organizations.
2. The ultimate authority to establish student clubs.
3. The selection of students to, and oversight of, student/faculty and student committees.
4. The provision of a mechanism to allow students the opportunity to shape and influence college policy.
5. All powers associated with and necessary to carry out these duties and responsibilities, including, but not limited to, passing legislation.

Section 4: The RA shall have the power to create and administrate student committees; including standing and select committees. The RA shall also have the power to appoint students to student/faculty committees and exercise oversight over these students.

Section 5: The RA shall be composed solely of students of Bates College. All members shall be selected by an election process consistent with Article IV of this Constitution. All representatives must be a member of the constituency they represent, unless no member of that constituency steps forward. The RA shall be composed of:

1. Class Representatives. There shall be five (5) Class Representatives from each of the four current graduating classes. Each shall serve a four (4) year term beginning with their election in September of their first year, and terminating with graduation.
2. Residence Representatives. There shall be one (1) Representative for each Bates College Residence Hall or House, elected by the student residents of the residence. Each shall serve a one (1) year term beginning with their election in September and terminating with the beginning of the following school year. If no one comes forward to claim the position, a representative will be chosen by the entire student body, and shall be an additional At-Large Position.
3. Off-Campus Representatives (2). Two (2) persons shall be chosen to represent the interests of people living in off-campus housing by a nomination process either facilitated by the Dean who oversees Off-Campus Housing, or facilitated by the Parliamentarian and Elections and Judiciary Committee. Each shall serve a one (1) year term beginning with their selection in September and terminating with the beginning of the following school year.
4. At-Large Positions. There shall be five (5) At Large Positions. Each shall be open to all current Bates College students. They shall be selected by an election open to the entire student body. Each shall serve a one (1) year term beginning with their election in September and terminating with the beginning of the following school year
5. If any member of the RA shall be unable to fill their role, either temporarily or permanently, they shall have the sole responsibility of selecting a willing replacement until they are again available to serve, unless otherwise specified

by the Parliamentarian Elections and Judiciary Committee.

Section 6: Each member of the RA shall have equal voting power equivalent to one (1) vote. Each member shall have the ability to propose relevant legislation to the RA. Any and each piece of proposed legislation shall be discussed and amended by a quorum of members of the RA. Any piece of legislation favored by a majority of RA members shall thereafter be enacted into law.

Section 7: Quorum for meetings of the Representative Assembly shall be a majority of members. Members who have submitted a reason for not attending to the Chair of the RA 1 hour prior to the set meeting time will not be counted when deciding quorum. If any member accumulates three unexcused absences, not including the first three RA meetings of the academic year, they forfeit their seat on the RA so that quorum can be readily met.

Article II

Section 1: The Executive Privileges of the Bates College Student Government shall be vested in an Executive Council. No member of the Executive Council shall be a member of the RA, therefore no member of the Executive Council shall have the voting privileges given to RA members.

Section 2: The Executive Council shall be composed of several members. These members shall be:

1. The President. The President shall be the chair of the executive council, and shall have the ability to propose legislation to the RA. The President shall be the principal member of the Bates College Student Government, and shall be accordingly responsible for all the duties that this office may entail. The President shall be responsible for writing a budget for the Student Government for approval by the Representative Assembly. The President shall be chosen by an election open to the entire student body by the end of January of each calendar year and shall serve for one (1) year, beginning with his/her election, and terminating upon election of the next President.

2. The Vice-President for Student Committees. The Vice-President for Student Committees shall be the chair of the Student Committee on Committees, and shall have the power to select members of that committee through an application process with consent from current members of that committee. The Vice-President for Student Committees shall assist the President in his/her duties. The Vice-President for Student Committees shall be chosen from the current membership of the Student Committee on Committees, unless otherwise specified by a majority of the RA, by an election open to the entire student body by the end of January of each calendar year and shall serve for one (1) year, beginning with his/her election, and terminating upon election of the next Vice-President for Student Committees. In the event the President is unable to discharge his or her duties, the Vice-President for Student Committees shall serve as a temporary replacement until a President is able to serve.
3. The Vice-President for Student Clubs. The Vice-President for Student Clubs shall be the chair of the Organizational Review Board (ORB) and shall oversee all student clubs, including oversight of all changes to club constitutions. The Vice-President for Clubs shall assist the President in his/her duties. The Vice-President for Student Clubs shall be chosen from the membership of the ORB, unless otherwise specified by a majority of the RA, by an election open to the entire student body by the end of January of each calendar year and shall serve for one (1) year, beginning with his/her election, and terminating upon election of the next Vice-President for Student Clubs.
4. The Chair of the RA. The Chair of the RA shall be the chair of all RA meetings and shall have all responsibilities that position may entail in accordance with Robert's Rules of Order. The Chair shall be nominated by a member of the RA and confirmed by an election among a complete membership of RA at the first meeting of every academic year. The Chair of the RA shall have a one (1) year term beginning with the first meeting of the academic year and ending with the election of their successor the following year.
5. The Parliamentarian. The Parliamentarian shall chair the Elections and Judiciary Committee. The Parliamentarian shall be the keeper of this Constitution and all bylaws of the RA, as well as the Constitutions and Bylaws of all Student Committees, and shall, accordingly, with the assistance from the Elections and Judiciary Committee, have the powers of judicial review and interpretation. The Parliamentarian, with assistance and guidance from the Elections and Judiciary

Committee, shall be in charge of the election process of all Student Government members. The Parliamentarian shall be familiar with Robert's Rules of Order as they pertain to the proper functioning of the RA. The Parliamentarian shall be nominated by a member of the RA and confirmed by an election among a complete membership of RA. The Parliamentarian shall have a one (1) year term beginning with the first meeting of the academic year and ending with the election of their successor the following year.

6. The Treasurer. The Treasurer shall serve as the chair of the Budget Committee. The Treasurer shall be responsible for seeing that the Budget Committee is chosen according to the Budget Guidelines and that the Budget Guidelines are properly executed. The Treasurer shall be responsible for organizing the budgetary process in March and coordinating RA Co-sponsorships. The Treasurer, with consultation from the Budget Committee, shall be responsible for tracking all expenses of the RA in an orderly fashion. The Treasurer shall either be selected by the President from within the Budget Committee with consultation from the Executive Council and from members of the Budget Committee and confirmed by a majority vote of RA members by the end of the January election process, or selected from outside the Budget Committee by majority consent of the Executive Council and $\frac{2}{3}$ vote of the RA. The Treasurer's term shall terminate when he/she reaches the second semester of his/her senior year, or upon impeachment.
7. The Secretary. The Secretary shall serve as the chair of the Public Relations Committee. The Secretary shall be responsible for writing and distributing minutes of all meetings of the RA. The Secretary must also keep an organized history of the activities (including minutes, votes, memos, etc.) of the administration in which they serve. Such records shall be held in the archives through the RA Archiving Process. The Secretary shall maintain and update the roster of the RA, and shall take attendance at each meeting of the Assembly. The Secretary may assume ex officio membership on a Representative Assembly Committee in the case of extenuating circumstances. The Secretary shall be nominated by a member of the RA and confirmed by an election among a complete membership of RA. The Secretary shall have a one (1) year term beginning with the first meeting of the academic year and ending with the election of their successor the following year.
8. Each advisory committee shall have one (1) ex-officio member on the Executive

Council. The members shall be the student Chairs of each advisory committee. These members shall not be counted towards quorum of Executive Council members and shall not have Executive Council voting rights.

Section 3: The Executive Council shall meet every week that Bates College is in session during the Fall and Winter semesters.

1. All regular meetings shall be called to order by the President.
2. Quorum for meetings of the Executive Council shall be a majority of voting members.
3. Meetings shall be run in accordance with this Constitution, its Bylaws, and Roberts' Rules of Order, as applicable and in that order.

Section 4: The Executive Council shall have the power to:

1. Communicate as necessary with all branches of Bates College.
2. Act as liaison for the student body and all student clubs to the Representative Assembly.
3. Administer, allocate, and review all resources in the charge of the Student Government, pending approval by the Representative Assembly.
4. Assist the President in writing a budget for the Student Government for approval by the Representative Assembly.
5. Provide general leadership and guidance for the student body and student clubs, empowering both, and allowing for all to voice their concerns and opinions to the Representative Assembly so that the students' will shall be known.

Section 5: Should any officer of the Executive Council be negligent in his/her duties, s/he may be subject to impeachment proceedings. Any Executive Council Officer or any member of the RA may call for the impeachment of any Executive Council Officer. A 4/5 majority vote of the entire membership of the RA is required to impeach an Executive Council Officer. If such a vote is sustained, the officer will immediately be stripped of his/her title and duties.

All impeachment proceedings shall be carried out as follows:

1. Once prior notice has been given, the Executive Council Officer shall present their recommendation of impeachment to the body of the RA, along with the reasons for it.
2. The RA body shall appoint a temporary chair, who is not a member of the Executive Council, who shall serve for the duration of the removal proceedings.
3. At that time, the officer in question will have the opportunity to defend him/herself against the charges.
4. All members of the body shall have the opportunity to question the accused officer.
5. One week from the time that charges are presented, the RA shall vote to decide whether or not the officer should be removed. A four-fifths vote of the body shall be necessary to remove an officer.
6. During the time between the presentation of charges and a vote of removal, the officer in question will be accorded all rights, privileges, and duties of his/her office.

Section 6: All members of the Executive Council must be attending classes on campus at Bates College, unless otherwise specified under Article 1, Section 5. Any member studying off-campus must surrender their position until they arrive on campus. All vacancies must be filled by the following procedure: 1. nomination of a willing party by the current position holder 2. the nominee must be confirmed by $\frac{3}{4}$ of the RA.

Article III

Section 1: In accordance with Article II, Section 2, the Parliamentarian, with consultation from the Elections and Judiciary Committee and the parties involved in the dispute, shall have the powers of judicial review and interpretation of all BCSG Constitutions, bylaws, and other legislation.

Article IV

Section 1: During Short Term, a Short Term Action Committee (STAC) shall be convened. It shall sit until the RA can be convened, at which time it shall be fully disbanded.

Section 2: The STAC shall assume all powers of the RA except for Constitutional amendment.

Section 3: At the first RA meeting of every academic year, the RA shall approve all legislation passed by STAC by a consenting majority.

Section 4: The STAC shall be made up of at least ten (10) members, at least six (6) of which shall not be seniors. Members of STAC shall be chosen by the RA from current RA members and Budget Committee members.

Section 5: The STAC shall appoint a Chair, selected from the membership of the Budget Committee, with approval by a majority the Executive Council.

Article V

Section 1: The Senior Class shall elect two (2) Senior Class Co-Presidents. Their responsibility shall extend to leading Senior Class events and coordinating the interests of the Senior Class and of other students with Student Government. The Senior Class Co-Presidents shall co-chair the Community Relations Committee. The Senior Class Co-Presidents shall also have the ability to seek funds through a co-sponsorship process.

Section 2: The Senior Class Co-Presidents shall be chosen by the end of October, by an election open to the entire Senior Class.

Article VI

Section 1: Any amendment to any Bates College Student Government Constitution or Bylaws may not be submitted for a vote in the same meeting as its initial proposal.

Section 2: An amendment to the Bates College Student Government Constitution may originate in either the student body or through any member of the Representative Assembly:

Student Body:

1. The student body may propose an amendment to the Student Governments Constitution through a petition signed by at least ten percent (10%) of the current active student body
2. The President shall bring the amendment(s) before the Representative Assembly once the petition has met these expectations.
3. The Representative Assembly must consider the amendment.
4. Amendments to the Student Government Constitution require the approval of three- fourths (3/4) of the membership of the Representative Assembly to pass.

Section 3: An amendment to any Bates College Student Government Constitution or Bylaws may originate from any member of the Representative Assembly and requires the approval of three-fourths (3/4) of the membership of the Representative Assembly to pass.

Section 4: All amendments to the Bates College Student Governments Constitution or Bylaws become active immediately upon passing within the Representative Assembly, unless otherwise noted in the text of the amendment.

Article VII

Section 1: All those holding positions, be it member or officer, in the Student Government shall be limited to students currently attending Bates College full-time.

Section 2: Any person holding an officer position in either branch, Representative Assembly

or

Executive Council, may not hold any other position, member or officer, in either branch.

Article VIII

Section 1: The Chairs of all Advisory Committees shall have the option of observing the selection process of members of their committees.

Bates College Student Government Bylaws

Bates College Student Government Bylaws

Ratified, November 2013.

Preamble:

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Preamble:

This document shall contain the rules and laws of Bates College Student Government. These laws and rules shall accord with the Bates College Student Government Constitution. The constitutions, guidelines, and rules of all Bates College Student Government Committees and of all student clubs shall accord with these laws and rules as well as to the Bates College Student Government Constitution.

Article I: Meetings and Operation

1. Section 1: The Chair and Secretary shall prepare an agenda for all meetings of the Representative Assembly, which must be available to the entire membership and the Executive Council twenty-four (24) hours before the meeting will be called to order.
2. Section 2: Any Bates student may attend any meeting of the Representative Assembly and shall have the ability to propose legislation. Any Bates student may, when recognized by the presiding Chair, speak and ask any questions of the Assembly. Only representatives may make motions from the floor and vote on motions being considered.
 1. Bates administration, faculty, and staff may attend meetings of the Representative Assembly as observers and in order to answer questions which the Assembly chooses to ask of them directly.
 2. Any Bates administrator, faculty, or staff may speak at a meeting of the Representative Assembly upon approval by the Chair of the Representative Assembly.
3. Section 3: Should the Chair be unable to be present at a meeting of the Representative Assembly, an acting Chair will be appointed by the present membership.
 1. If the Chair knows he/she will be absent, a member may be chosen by the Chair to be acting Chair, pending the approval of the RA. A vote of approval will be done immediately after calling the meeting to order.

2. If the Chair is asked to step down or does not attend a meeting, the membership shall nominate and approve a member to serve as acting Chair for the meeting in question. If the meeting has yet to begin, the Secretary shall call the meeting to order and conduct the nomination and approval of an acting Chair.
4. Section 4: Each regular meetings of the Representative Assembly shall follow an established order. The order, established below, may only be changed by a vote of two-thirds (2/3) of present members of the Representative Assembly:
 - a. Announcements
 - b. Ratification of Minutes from previous regular meeting(s) (if any)
 - c. Public Participation
 - d. Representative Assembly Officer Reports
 - e. President's report of Executive Council Business
 - f. Committee Reports including Cosponsorship proposals
 - g. Member Reports (any member may speak on any issue)
 - h. Old Business
 - i. New Business

Article II: Executive Council Members' Powers and Responsibilities

1. Section 1: All Executive Council members shall be available for office hours upon request.
2. Section 2: All Executive Council members are expected to attend all meetings of the Representative Assembly, but may designate a qualified proxy under exigent circumstances.
3. Section 3: All Executive Council members shall have the power to serve on any student or student/faculty committee. All Executive Council members are required to be familiar with all student committee guidelines and undergo

training for all active student committees. For any student committee, not including the chair of the committee, only one Executive Council members may serve at one time; that Executive Council members may act as a voting member of the committee; and, that Executive Council members must be solicited by the Chair of the student committee in question. For any student/faculty committee, only one Executive Council member may serve at one time.

4. Section 4: The Chair of the Representative Assembly shall have all powers and responsibilities granted said office in the Bates College Student Government Constitution and Bylaws as well as the following powers and responsibilities:
 1. Call emergency meetings of the Representative Assembly when the student body is needed to speak and a regular meeting is not scheduled soon enough for the Student Government to appropriately react.
5. Section 5: The Secretary of the Representative Assembly shall have all powers and responsibilities granted said office in the Bates College Student Government Constitution and Bylaws as well as the following powers and responsibilities:
 1. Shall keep and distribute minutes of all official meetings of the Representative Assembly.
 2. Maintain an organized collection of all activities of the Student Government during the administration in which they serve.
 3. Add to and upkeep the Student Government archives.
 4. Maintain an updated roster (or roll) of all Student Government members.
 5. Keep track of the number of students living in each residence hall or house, and off-campus, for the purpose of determining number of representatives for each constituency in the Representative Assembly.
 6. Take attendance at all Representative Assembly meetings.
 7. Responsible for the Representative Assembly e-mail list [RA-talk].
 8. Responsible for collecting, keeping track of, and publicizing each Representative Assembly member's office hour.
 9. Responsible for keeping track of the size of the student body and all other necessary statistics for the functioning of the Student Government.
6. Section 6: The President shall have all powers and responsibilities granted said

office in the Bates College Student Government Constitution and Bylaws as well as the following powers and responsibilities:

1. Shall, in accordance with Budget Committee Guidelines, after seeking advice from the Executive Council and officers of the Representative Assembly, write a Student Government budget and bring it before the Representative Assembly for approval.
 2. May call student forums, which require the approval of the Representative Assembly before being sponsored by the Student Government.
 3. May write Executive Orders. Such orders may create standing rules of order for the Executive Council only or may create non-voting positions in the Executive Council. All such Executive Orders require approval of two-thirds (2/3) of the Executive Council and cease to exist upon the end of the President's term.
 4. In the case of an emergency, the President may act as a voice of the student body. However, any actions taken must be reported at the next meeting of the Representative Assembly, and the President may only act in such a capacity until the Representative Assembly is next able to meet. He/she can call an emergency meeting if a regular meeting is not scheduled in the immediate future.
7. Section 7: The Vice President of Student Committees shall have all powers and responsibilities granted said office in the Bates College Student Government Constitution and Bylaws as well as the following powers and responsibilities:
1. Should the President be unable to perform any or all of his/her duties, the Vice President of Student Committees shall assume all powers and responsibilities of said office.
 1. If there is more than four (4) class weeks before the next regular Presidential election, an immediate election will be organized to elect a President, as per the Elections and Judiciary Committee Guidelines.
8. Section 8: The Vice President of Student Clubs shall have all powers and responsibilities granted said office in the Bates College Student Government Constitution and Bylaws as well as the following powers and responsibilities:
1. Shall act as a voice of student clubs recognized by the Student Government.

2. Shall act as liaison between the Student Government and student clubs.
3. Maintain records of all BCSG-recognized organization that shall include:
 1. A list of active members.
 2. A list of officers at least including a President and Treasurer.
 3. An updated club description.
 4. The ORB shall send the information in sub-paragraphs i-iii to the Student Activities office, and the information in sub-paragraph ii to the Accounting Office and the BCSG Treasurer.
4. Shall hold monthly meetings open and advertised to all student clubs, in order to allow clubs to voice any concerns or bring any ideas to the Vice President of Student Clubs.
5. Should the President be unable to perform any or all of his/her duties and the Vice President of Student Committees be unable to perform the duties of President, the Vice President of Student Clubs shall assume all powers and responsibilities of the President.
 1. The Vice President of Student Clubs shall act as President only until the Vice President of Student Committees or the President is able to do so again, or until a new President is elected, following the steps outlined in these Bylaws; Article II, Section 7, subsection A i.
9. Section 9: The Treasurer shall have all powers and responsibilities granted in the Bates College Student Government Constitution and Bylaws, as well as the following powers and responsibilities:
 1. Shall update the RA on all matters relevant to the to proper functioning of the RA, including reporting on the state of the cosponsorship fund to the RA monthly.
 2. Shall present to the RA any legislation or other actions that requires RA approval as specified in the Budget Committee Guidelines
 3. Shall speak on any matter relevant to the Budget Committee's duties and responsibilities as laid out in the BCSG constitution and its bylaws as well as the Budget Committee's guidelines.

4. Shall advise the RA on any matters relating to the responsibilities and duties of the Budget Committee.

Article III: Duties of Representatives

1. Section 1: Representatives in the Representative Assembly are expected, above all else, to be fairly responsive to the will and welfare of their constituency.
2. Section 2: A representative is expected to attend all meetings of the Representative Assembly.
3. Section 3: A representative is required to be available for office hours with any constituent who asks for an appointment.

Article IV: Substitutes and Absences

1. Section 1: If a representative is unable to attend a meeting of the Representative Assembly, a substitute may be sent in his/her place. Substitutes must be from among the representative's constituents.
2. Section 2: Substitute requests must be made to the Chair prior to the call to order at the meeting in question, and must include the representative's name, constituency, substitute's name and box number. Substitutes will be granted only for a specific student substitute at a specific meeting.
3. Section 3: The Chair decides whether to grant or deny the request for a substitute.
 1. The Chair has the power to deny any representative a substitute if he/she has reason to do so.
 2. The Chair must immediately respond to the representative in writing. If the request is denied, the letter need only communicate this. If the request is granted, a dated letter with the name of the representative, constituency, and the name of the official substitute must be signed and sent to both the representative and the official substitute.
 3. The letter sent to the substitute must be presented to the Secretary of the Representative Assembly immediately prior the meeting in order to have a vote.

4. Section 4: Substitutes shall act as full voting members of the Representative Assembly, except in cases of a vote to remove from office, an amendment to the Student Government Constitution or Bylaws, and any other vote that legislation dictates shall exclude substitutes.
5. Section 5: Due to extenuating circumstances, a representative may request that the Chair excuse an absence after its occurrence. A representative may miss one (1) meeting of the Representative Assembly without an excuse each academic semester.
 1. The Chair has the power to deny any representative's request to be excused if he/she has reason to do so.
 2. Should a substitute be approved, and attend in the representative's place, the absence is automatically considered excused.

Article V: Elections

1. Section 1: The Elections and Judiciary Committee Guidelines shall outline and detail the different types of elections and the procedures for all elections of the Bates College Student Government.
2. Section 2: The Elections and Judiciary Committee shall be responsible for organizing and carrying out all elections that the Student Government is responsible for. Elections include, but are not limited to: class representatives, off-campus representatives, dormitory and house representatives, advisory committee members, Student Body President, Vice President of Student Committees, Vice President of Student Clubs, Chair of the Representative Assembly, Secretary of the Representative Assembly, and Senior Class Co-Presidents.
3. Section 3: Any student wishing to be a candidate for the office of President, Vice President of Student Committees, or Vice President of Student Clubs must:
 1. Be a Bates student currently enrolled full-time.
 2. Have attended Bates as a full-time student, studying and living on campus, for two (2) full academic semesters.
 3. Be studying on campus while Bates College is in regular session (winter and fall semester) until the end of the current calendar year.

Article VI: Student Committees

1. Section 1: In order to be recognized as an active committee, all student committees must have current guidelines. Current guidelines must have been approved by the Representative Assembly within the previous two (2) years.
 1. All student committees shall review their guidelines, making necessary changes, and submit them to the Representative Assembly before the end of Fall semester in the year that the guidelines are due to be reviewed.
 2. All student committees shall review their guidelines before the end of fall semester each year, regardless of whether they must be approved by the Representative Assembly.
 3. All student committee guidelines must include the following:
 1. Mission statement.
 2. Powers of the committee.
 3. Criteria for selection of members.
 4. Duties of members.
 5. Committee operation.

All current student committee guidelines shall be considered Special Rules of Order within that given committee, as defined by Robert's Rules of Order.

1. Section 2: The duties of members of student committees shall be:
 1. Every time the committee meets, the Chair shall make an oral report at the next regular Representative Assembly meeting. The report should detail the substance of the committee meeting in question.
 2. Members of any student committee are expected to attend all meetings of the committee in question. Excuses for missing meetings shall be considered by the Chair of the committee in question.
 3. The Chair of the committee is expected to report excessive absences by a committee member, and other violations of any duties set forth by the committee's guidelines or by the Representative Assembly to the Committee on Committees.
2. Section 3: All student committees shall consist of one (1) Chair, and at least two (2) other members. All student committees are open to the entire student body,

unless otherwise noted. All student committee vacancies are filled by Executive Appointment, unless otherwise noted. The standing student committees include:

1. The Student Committee on Committees shall be responsible for the selection of students to student and student/faculty committees. The Student Committee on Committees will be Chaired by the Vice President of Student Committees and membership will be selected by Executive Appointment.
2. The Budget Committee, in accordance with the Bates Student Government Constitution, shall be responsible for disbursement and oversight of the Student Activities Fund. The Budget Committee will be Chaired by the Treasurer and selected by the Student Committee on Committees. The Budget Committee is also responsible for disbursing the Student Government Co-Sponsorship Fund, auditing clubs funded by the Student Government, and annual approval of budgets for Student Government recognized student clubs. The Budget Committee shall be responsible for applying and enforcing the Budget Committee Guidelines, and shall have the authority to impose reasonable penalties if violations have occurred.
3. The Organizational Review Board shall be responsible for the approval and recognition of student clubs. The Organizational Review Board will be Chaired by the Vice President of Student Clubs and selected by the Student Committee on Committees. The Organizational Review Board is also responsible for acting as a liaison between the Student Government and all recognized student clubs.
4. The Parking Committee shall be responsible for conducting lotteries for student parking permits, hearing parking appeals, and overseeing student parking violations. The Parking Committee members and a Chair will be selected by the Student Committee on Committees. The Parking Committee is also responsible for continually attempting to acquire additional parking for students. The Parking Committee's decisions are exempt from the rule requiring the Representative Assembly's approval (Section 4 below).
5. The Election and Judiciary Committee shall be responsible for organizing and conducting all elections deemed necessary by the

Student Government or specified in the Student Government Constitution or Bylaws, as well as Article III review power, as specified in the Student Government Constitution. The Chair of the Elections and Judiciary Committee will be the Parliamentarian. The committee will be selected by the Committee on Committees. The Elections and Judiciary Committee is also responsible for any investigations relevant to officer impeachment or removal. The Elections and Judiciary Committee is open to any Bates student, except members of the Executive Council. The Chair of the committee shall fill vacancies by soliciting applications from the student body.

6. The Publicity Committee shall be responsible for all publicity and public relations functions of the Student Government. The Publicity Committee will be Chaired by the Secretary of the Representative Assembly and selected by the Student Committee on Committees. The Publicity Committee is also responsible for reporting passed legislation and action. The Publicity Committee is open only to members of the Representative Assembly and the Chair of the committee shall fill vacancies by soliciting applications from members.
 7. The Community Relations Committee shall be chaired by the Senior Class Co-Presidents and shall be primarily responsible for coordinating Bates Night in Town. The Community Relations Committee shall be responsible for coordinating interests between Bates College Student Government, the Bates College Student Body, and the greater Lewiston/Auburn area.
3. Section 4: Any committee may initiate legislation directly related to its goals and purpose, as stated by the Student Government Constitution, these Bylaws, or the committee's guidelines.
 4. Section 5: The Representative Assembly may establish ad-hoc committees for a specific goal or purpose. Unless the legislation creating the ad-hoc committee says otherwise, the ad-hoc committee in question is considered dissolved after one (1) calendar year. If no Chair is specified, the Parliamentarian shall appoint one. Unless otherwise specified, the Representative Assembly will elect committee members and fill vacancies as necessary. No ad-hoc committee shall

be allowed any duties or responsibilities already granted to a current committee, council, officer, or legislative body.

Article VII: Advisory Committees

1. Section 1: The Advisory Committees are: The President's Advisory Committee, the Dean's Advisory Committee, the Trustees' Advisory Committee, and the Faculty Advisory Committee.
2. Section 2: Each academic year, each graduating class is entitled to elect one (1) representative to each advisory committee to serve in said position for the student's tenure at Bates College.
3. Section 3: Each advisory committee shall elect its own student Chair from among the student members to serve for one academic year. The Chair shall also serve as a member of the Executive Council. Should the Chair be unable to serve as a member of the Executive Council, he/she may appoint another student to serve the academic year as member of the Executive Council.
4. Section 4: Any student member of an advisory committee, including the Chair, may be removed for consistently missing committee meetings.
 1. Official meetings of any advisory committee include any meetings that are with the administrative person(s) the committee is appointed to advise (President, Deans, Trustees, or Faculty).
 2. Student committee members are allowed three (3) unexcused absences during their time serving on the committee. Absences may be excused by the advisory committee student Chair.
 3. Any student missing a meeting because they are studying off campus for the term or have a class at the time of the meeting is automatically considered excused.
5. Section 5: Any vacancy on the committee due to a member being removed for violating attendance requirements will remain open until the next school- or class-wide election run by the Elections and Judiciary Committee. At the election, any class with a vacancy on any committee will fill the vacancy.

Article VIII: Student/Faculty Committees

1. Section 1: The duties of members of student/faculty committees are the same as those of members of student committees, detailed in Article VI, Section 2, with the following adjustments:
 1. Anything that would be done by the committee Chair is instead done by a student member designated to act as Student Chair for the committee's term.
2. Section 2: Student members of student/faculty committees shall be appointed by the Student Committee on Committees, which will also have oversight of said committees. Student vacancies on student/faculty committees shall be filled by Executive Appointment. The following list of student/faculty committees (and student seats on them) must be appointed each year by the Student Committee on Committees:
 1. Admissions and Financial Aid (2)
 2. Athletics (4)
 3. Chalking and Postering (2)
 4. College Concerts (3)
 5. College Lectures (3)
 6. Curriculum and Calendar (2)
 7. Educational Policy (3)
 8. Extracurricular Activities and Residential Life (6)
 9. First-year Seminar and Writing Workshop (2)
 10. Honors Study (1)
 11. Information Services Advisory (2)
 12. Library (3)
 13. Off-Campus Study (3)
 14. Office of Career Services Advisory (5)
 15. Student Conduct (5)

Article IX: Senior Class Co-Presidents

1. Section 1: In accordance with the Bates Student Government Constitution, each Senior class shall elect two (2) class Co-Presidents each academic year.

2. Section 2: Senior Class Co-Presidents are charged with organizing class events, communicating between members of their class and campus offices, and coordinating class leadership.
3. Section 3: The Senior Class Co-Presidents shall Chair the Community Relation Committee, in accordance with the Student Government Constitution.

Article X: Budget and Expenses

1. The Executive Council is allocated \$500 per semester during the BCSG budget process, and \$100 during Short Term to spend on projects and expenses that directly relate to the the mission of the BCSG.
 2. Any member of the Executive Council may propose an expenditure but shall inform the Budget Committee of the expense, and have that expense approved by a majority vote in the Executive Council.
 3. An expenditure by an Executive Council member must be directly relevant to that member's powers and responsibilities as specified by the BCSG Constitution and its Bylaws.
 4. Ex-officio members of the Executive Council are not voting members of this process.
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1. The remaining balance in the account by the end of the semester is transferred to the cosponsorship fund.
 2. The President must report all expenditures of the Student Government to the Representative Assembly at the next meeting.
 3. Executive Council members, except the BCSG Treasurer, may request additional funding from the co-sponsorship fund, but must receive approval from the Budget Committee. Any expenses made by the BCSG Treasurer must be approved by the RA.