**Conferencing Options at Bates College**

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|  | **Telephone Conf** | **Skype Conference** | **Web Presentation** | **Video Conference** |
| **Locations** | Can be done in a room with an analog telephone line.Several meeting rooms have built in phone systems. | **Pettengill** G13, G21, G52, G65, **Commons** 211, 221, 226 **Carnegie** 111, 204**Dana** 300, **Pettigrew** 200, 300Pre planning is necessary to help with network issues. | Can be done in any room with a computer. Pre planning is necessary to help with network issues. | Can only be done in PGILL G13 and would specifically require a PolyCom system on the other end to work. |
| **Reliability** | Extremely reliable. | Likely to work, but is susceptible to bandwidth issues outside the control of Bates College. | Likely to work, but is susceptible to bandwidth issues outside the control of Bates College. | Very likely to work with pre‐ planning and testing on both sides of the call. |
| **Pre­ Requisites** | Person on other side of call needs a telephone. | Person on other side of call needs a computer, high speed internet connection and a web cam. | Person on other side of call needs a computer, high speed internet connection, adobe flash and a web cam (if video is desired). | Person on other side of call needs a dedicated Video Conference system. |
| **Pros** | ‐Highly Reliable | - Readily Available | - Readily Available | - High quality video and audio |
| - Good Quality Audio | - Cross Platform | - Cross Platform | - Reliable format |
| - Readily Available | - Good quality video | - Decent quality video | - Dedicated room on campus. |
| - No pre‐planning or | - Easily portable | - Easily portable | - Camera can zoom and pan. |
| testing necessary. |
| **Cons** | * Not able to see the other person
* Most phone connections on campus are digital and can not accept a conference phone.
* Most classrooms do not have phone connections.
 | * Internet problems can cause the conference to fail.
* Bates can not guarantee that network problems will not occur.
* Some pre‐planning and testing necessary.
* Webcam good for 3‐4 people on one side. Can not zoom and pan.
* Allowed on network, but susceptible to network congestion.
 | * Internet problems can cause the conference to fail.
* Bates can not guarantee that network problems will not occur.
* Some pre‐planning and testing necessary.
* Webcam good for 3‐4 people on one side. Can not zoom and pan.
* Allowed on network, but susceptible to network congestion.
 | * Need high end VC equipment on both sides, typically only available in business settings.
* Very expensive to rent equipment if not available on other side
* Some susceptibility to Internet traffic.
* Some pre‐planning and testing necessary.
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