



## Bates Google Calendar

### Feature: Event Icons

## About Event Icons

Event icons give you a general overview of an event. Some of the icons are displayed in the upper-left hand corner of the event (i.e. Appointment Slots), while the other icons only show up when you hover over an event. Below is a list of the event icons and their definitions.

Icon	Definition
	Reminders are set up for the event
	Guests have been invited to the event
	You have responded 'maybe' to the event
	You have not yet responded to the event
	All guests have declined the event invitation
	The event is private
	The event is recurring
	One event in a recurring series has been edited
	Appointment Slots