

Bates Student Research Fund Application

First Name

Last Name

Bates ID

Class Year

Are you currently on leave or anticipate being on leave?

Bates Email

Phone

Major(s)

Course Number for which research funds are sought

Course Name

Course instructor/Thesis advisor

Title of Project

Please upload IN A SINGLE PDF, all of your materials outlined in the checklist below. Please check to ensure all four points are included.

1. Title of your project
2. One paragraph (NO MORE THAN 150 WORDS!) abstract of the project written for the general reader -the abstract and narrative should be clearly marked to indicate what it is.
3. A brief narrative description of the project – In the narrative, describe the project and explain how research funds will support your research efforts. DO NOT EXCEED 2 DOUBLE -SPACED PAGES for narrative.
4. A detailed budget –provide a detailed description of expenses with your project. Your budget should include actual prices or quotations whenever possible. Detail your budget, even if it exceeds \$300. TOTAL your budget.

Have you been required to submit your proposal to the Animal Care Committee or the Institutional Review Board for review and if so, has it been approved?

Plan Ahead: this is a multi-step administrative process that may take up to 10 days to complete. If there is a pressing timeline for this funding, please share here, but there is no guarantee that funds will arrive in time for last minute and/or time-sensitive requests.

What is the beginning date of this project? (approximate date is acceptable)

What is the ending date of this project? (approximate date is acceptable)

When do you need the funds for this project? (approximate date is acceptable)

What amount of departmental/program funds or faculty funds are committed to this project, if applicable? (Your advisor or department/program chair will know).

Total amount of funding requested (typically cannot exceed \$300)

Breakdown of total funding dollars:

Amount transferred to dept/program budget as entered above:

Amount requested to be paid to applicant

I declare that I have examined the information on this form and to the best of my knowledge and belief it is true, correct, and complete.

APPLICANT AGREEMENT AND SIGNATURE OF STUDENT:

Date Completed:

Student,
has stated that the amount of departmental/program funds or faculty funds committed to this project is \$

Please confirm the total amount of funds your department approves by entering that amount here \$

Department/Program Name

For Accounting purposes: Please check the box that applies to the disbursement of funds.

Grant funds should be transferred to a department/program budget and if so, indicate the accounting codes here:

FUND

ORG

Location/Activity

Grant funds are a reimbursement for charges that have been made on the Bates issued department/program credit card.

Breakdown of approved total funding dollars:

Amount student requested \$

Amount transferred to dept/program budget as entered above \$

Amount approved to be paid to applicant \$

I have read the application and support this proposal with my signature, therefore granting the approval of this funding as outlined.

SIGNATURE

Date Completed:

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Interim Agreement Report

2026-09-21

Created:	2026-09-16
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Agreement History

Agreement history is the list of the events that have impacted the status of the agreement prior to the final signature. A final audit report will be generated when the agreement is complete.

"Bates Student Research Fund Application" History

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