

# Flexible Deadlines Accommodation Plan

## Purpose

This worksheet is designed to assist students and instructors in developing a flexible deadlines accommodation plan. Accessible Education recommends that students and instructors use this worksheet as a guide when meeting to discuss how the accommodation will be implemented.

So that Accessible Education staff can best support students and instructors, we encourage students to share this plan with our office. We are also available to provide assistance if needed.

## Accommodation Plan

1. Review syllabus and course requirements
2. Are there assignments where an extension may not be reasonable (e.g., safety protocol quiz required prior to a lab, assignments scaffolded in such a way that one must be completed by a certain date)?
3. What are the expectations for communication in the event that the student needs to request an extension (e.g., when and how will communication occur)?
4. Develop a plan if the student is unable to complete an in class assessment at the scheduled time or if they do not have an equal opportunity to prepare in advance in the day(s) leading up to the assessment (e.g., if the student is hospitalized or ill for multiple days):
5. Additional concerns or considerations: