

Go to General in your garnet gateway

Latest Bates News

On a purposeful path: Park ranger Tess Black '20 builds a career in America's national parks
September 25, 2025

Bates Today

Bates in Brief

- Academic Catalog
- Course Schedule (View Only)
- Calendars and Key Events
- Bates Directory
- Campus Map
- Dining Menu
- College Store

Manage Personal Information

- Update Personal Information
- Change Preferred Name
- Emergency: Contact Me
- Emergency: Others to Contact

Physical and Digital Security

- Bates ID Card
- Request Parking Permit

Payments & Reimbursements

- Payments & Reimbursements
Manage reimbursements from the college for travel and other expenses
- Direct Deposit**

Click Direct Deposit

2. Select **Add New** to enter your banking information. Do the **Proposed Pay Distribution** section first.

Bates Garnet Gateway TEST

Direct Deposit Allocation

The following accounts are listed in the order provided by you.

Pay Distribution as of 07/05/2024

Proposed Pay Distribution

Delete

Add New

You have not added any payroll allocations yet. Click Add New to add an allocation.

Accounts Payable Deposit

Delete

Add New

You have not added an Accounts Payable allocation yet. Click Add New to add an allocation.

3. Enter your Routing Number and Account number. Select whether it is a Checking or Savings account. Select **Use Remaining Amount.** Check off the agreement and **Save New Deposit.**

Before

The following accounts are listed in the order provided by you.

Add Payroll Allocation

Bank Routing Number

Account Number

Bank Name

Account Type

Priority

Amount

☒ Use Remaining Amount
 ☐ Use Specific Amount
 ☐ Use Percentage

☐ By entering my banking information, I hereby authorize Bates College to initiate credit (deposit) entries and, if necessary, debit (withdrawal) entries to my account in the event of an overpayment or payment in error in the amount of such payment in error.

CANCEL

SAVE NEW DEPOSIT

After

The following accounts are listed in the order provided by you.

Add Payroll Allocation

000000000

000000000

TD BANK, N.A. ME-04240

Checking

1

Amount

☒ Use Remaining Amount
 ☐ Use Specific Amount
 ☐ Use Percentage

☒ By entering my banking information, I hereby authorize Bates College to initiate credit (deposit) entries and, if necessary, debit (withdrawal) entries to my account in the event of an overpayment or payment in error in the amount of such payment in error.

CANCEL

SAVE NEW DEPOSIT

4. Set up the **Accounts Payable Deposit** section. Click **“Add New.”**

Bates Garnet Gateway TEST

Direct Deposit Allocation

The following accounts are listed in the order provided by you.

Pay Distribution as of 07/05/2024

Proposed Pay Distribution

Bank Name Routing Number Account Number Account Type Amount Priority Net Pay Distribution Status

☐ TD BANK, N.A. ME-04240 xxxxx xxxxx Checking Remaining 1 Active

The Net Pay Distribution above is based on your last payroll. Future distributions may vary based on future Net Pay Amounts.

Accounts Payable Deposit

You have not added an Accounts Payable allocation yet. Click Add New to add an allocation.

☐ By entering my banking information, I hereby authorize Bates College to initiate credit (deposit) entries and, if necessary, debit (withdrawal) entries to my account in the event of an overpayment or payment in error in the amount of such payment in error.

Cancel Changes Save Changes

5. Select **“Create from existing account information.”** Select the account you entered into **Proposed Pay Distribution**. Check the agreement, and hit **Save New Deposit**.

Add Accounts Payable Deposit

Choose an option:

☒ Create from existing account information

TD BANK, N.A. ME-04240 ...1094

☒ By entering my banking information, I hereby authorize Bates College to initiate credit (deposit) entries and, if necessary, debit (withdrawal) entries to my account in the event of an overpayment or payment in error in the amount of such payment in error.

☐ Create new

CANCEL SAVE NEW DEPOSIT

Bates Garnet Gateway TEST

Direct Deposit Allocation

The following accounts are listed in the order provided by you.

Pay Distribution as of 07/05/2024

Bank Name Routing Number Account Number Account Type Net Pay Distribution

TD BANK, N.A. ME-04240 xxxxx xxxxx Checking

Proposed Pay Distribution

Bank Name Routing Number Account Number Account Type Amount Priority Net Pay Distribution Status

☐ TD BANK, N.A. ME-04240 xxxxx xxxxx Checking Remaining 1 Active

The Net Pay Distribution above is based on your last payroll. Future distributions may vary based on future Net Pay Amounts.

Only one Accounts Payable Deposit can exist at a time. Edit the existing deposit, or select and delete it before adding a new deposit.

6. Once you see the green **“Saved Successfully,”** you are all set!