

EMERITI STATUS and ILS

There has been a request for more clarity around what Emeriti Faculty can expect in the way of services from ILS. We would certainly like to provide that clarity, so this document is intended to be a first step. The information in this document is subject to change due to changing policies either by software companies or by Bates.

A. Faculty Member retires with emeritus status and is no longer receiving compensation from Bates for teaching or research.

- 1) The faculty member retains all Library privileges.
- 2) The faculty member maintains their Bates network credentials and email address.

May continue to:

- a) log into Google for email and their G-drive
- b) log into E-Z Proxy for library access while off-campus
- c) access the Bates Zoom license

May request Windows access which would provide the ability to:

- a) log into Bates computers while on-campus
- b) access the Bates Secure wireless network on-campus
- c) access the eduroam network when in other locations that support eduroam

No longer have access to:

- a) Network storage on any Bates drive (e.g., china, denmark, belfast)
- b) Departmental Google drives and email lists
- c) Microsoft Office for their personal machines
- d) access to Adobe Creative Cloud

- 3) The faculty member must return all Bates-owned equipment. This includes equipment purchased using grant funds or funds from an endowed chair. Prior to retirement, we encourage the faculty member to purchase a personal computer and transfer all of their personal files to this new machine.

The Help Desk will be happy to:

- a) provide advice on computer specifications
- b) assist with file transfer
- c) answer software questions to the best of their ability into the future

The Help Desk is not allowed to repair any personal computers.

- 4) If the emeriti faculty member maintains a College office, the Bates-owned equipment in that office has the standard set of software and any problems with the machine should be reported to the Help Desk.

B. Faculty Member retires with emeritus status, but continues to work for Bates in some capacity (teaching, completion of a grant, administration).

As long as the faculty member continues to be compensated by Bates, they are a Bates employee. They would retain their computer equipment, access to software and the Help Desk would handle all repairs to their Bates-owned equipment. They would retain all Library privileges.