

Fire Alarm Response and Building Evacuation Protocol

Fire code requires all building occupants to evacuate in an orderly fashion and proceed to the designated assembly area upon activation of a fire alarm. This includes faculty, staff, students, contractors and visitors. Participation in evacuations related to real events or drills is mandatory.

Responsibilities:

Building occupants should be familiar with information about any building they occupy and know locations of building exits, fire alarm pull stations, fire extinguishers and other related equipment. Faculty should review building specific guidance with their students at the beginning of the semester. Supervisors should review procedures with new employees, contractors and other affected persons. Residence Life staff should review housing specific guidance with residents at the beginning of each semester.

Assembly Areas:

Evacuation assembly areas have been designated for campus buildings. These can be found at the end of this document and at the following link:

<https://www.bates.edu/environmental-health-safety/files/2022/09/Bates-College-Assembly-Area-List-08082022.pdf>

Fire Alarm Response:

1. Shut down equipment you are responsible for and close doors and windows
2. Exit in an orderly fashion and proceed to the designated assembly area and remain until released by authorities.

Note: Some college buildings require a call be placed to Campus Safety at 786-6111. They will alert the fire department of the alarm. These buildings are noted in the linked spreadsheet noted above.

Upon Finding a Fire:

1. Exit the affected area closing door behind you
2. Pull fire alarm closest to your exit or stairwell
3. If safe to do so, alert others
4. Exit the building and proceed to designated assembly area
5. Call 911 or Campus Safety at 786-6111
6. Remain at the assembly area until released by authorities.

General Guidance:

- Do not take time to gather personal belongings
- Do not use the elevator for evacuation
- A fire extinguisher should only be used if you have been trained or your life is in danger
- If safe to do so, help others.

- If someone cannot exit, alert responding authorities at the assembly area or call 911 or campus safety at 786-6111

Bates College Evacuation Assembly Areas

ACADEMIC BUILDINGS	ASSEMBLY AREA
31 Frye Street	Hayes House lawn
Bonney Science Center	Rear parking lot
Carnegie Science Hall	Quad
Coram Library	Quad
Dana Chemistry Hall	Quad
Hathorn Hall	Quad
Hedge Hall	Quad
Ladd Library	Library Quad
Muskie Archives	Library Quad
Olin Arts Center	Lawn by Adams
Pettengill Hall	Lane Hall parking lot
Pettigrew Hall	Lane Hall parking lot
Roger Williams Hall	Library Quad
Schaeffer Theatre	Lane Hall parking lot
Shortridge (Bates College Coastal Center)	Lower parking lot
ADMINISTRATIVE BUILDINGS	
110 Russell Street	Front lawn
161 Wood Street	Lindholm House lawn
163 Wood Street	Lindholm House lawn
215 College Street	220 College Street
220 College Street	Side yard/lawn
245 College Street	Rear parking lot
96 Campus Avenue	Campus Ave field
Cutten Maintenance Center	Lawn at main entrance
Cutten Maintenance Center, Steam Plant	Lawn at main entrance
Lane Hall	Lane Hall parking lot
Libbey Forum	Lawn in front of Dunn House
Lindholm House	Opposite and across Campus Ave
ATHLETIC BUILDINGS	
Alumni Gymnasium	Library Quad
Bates Hitting Facility	Leahey Baseball Field
Bates Squash Center	Parking Lot
Gray Athletic Building	Library Quad
Merrill Gymnasium	Leahey Baseball Field
Traquina Boathouse	Parking lot
Underhill Arena	Leahey Baseball Field
CAMPUS LIFE	
31 Campus Avenue	Back lawn
Canham House	Wood Street House Parking Lot
Chase Hall	Library Quad
Commons	Chase Hall loading dock
Gomes Chapel	Quad
Mays Center	Lawn by Garcelon Field
Ross House	Opposite and across Frye St.
RESIDENTIAL	
10 Frye Street House	Opposite and across Frye St
100 Nichols Street	Opposite and across Nichols St
108 Nichols Street	Opposite and across Nichols St
125.5 Wood Street	Opposite and across Wood St

126 Wood Street	Opposite and across Wood St
144 Nichols Street	Opposite and across Nichols St
157 Central Avenue	Opposite and across Central Ave
18/20 Frye Street	Opposite and across Frye St
205 College Street	Side lawn by Vale St
207 College Street	Side lawn by Vale St
256 College Street	Side yard near Cheney House
280 College Street Hall	Rand Hall front lawn
350 College Street House	Opposite and across College St
352 College Street	Opposite and across College Street
356 College Street House	Opposite and across College St
68 Central Avenue	Opposite and across Central Ave
74 Russell Street	Side lawn
80 Central Avenue	Opposite and across Central Ave
80 Russell Street	Side lawn
84 Bardwell Street	Opposite and across Bardwell St
85 Franklin Street	Opposite and across Franklin St
94 Russell Street	Opposite and across Bardwell St
Adams Hall	Opposite and across Bardwell St
Chase House	Opposite and across Frye St
Cheney House	Front lawn
Chu Hall	Front lawn
Clason House	Rear parking lot
Dunn Guest House	Lawn in front of Libby Forum
Frye House	Opposite and across Frye St
Frye Street Union House	Opposite and across Frye St.
Hacker House	Opposite and across from Frye St
Hayes House	Opposite and across from Frye St
Herrick House	Opposite and across from Wood St
Hopkins House	Lawn by Garcelon Field
John Bertram Hall	Lawn by Campus Ave
Kalperis Hall	Lawn by Chu Hall
Milliken House	Opposite and across Campus Ave
Mitchell House	President's House front lawn
Moody House	Lawn by Garcelon Field
Moulton House	Opposite and across Frye St
Nash House	Lawn by 215 College St
Page Hall	Lawn by Lake Andrews
Parker Hall	Quad
Parsons House	Rear parking lot
Pierce House	Opposite and across Frye St
Rand Hall	Front lawn by College St
Rzasa House	Lawn by Garcelon Field
Small House	Opposite and across Frye St
Smith Hall	Opposite and across Bardwell St
Stillman House	Opposite and across Wood St
Turner House	Rear parking lot
Webb House	Opposite and across Frye St
Whittier House	Opposite and across Campus Ave
Wilson House	Opposite and across Frye St
Wood Street House	Opposite and across Wood St