

Bates Infectious Disease Outside Contractor Policy

The goal of this policy is to keep the Bates College campus community safe, and to ensure all those that are working on campus, including contractors, are adhering to all college and government-wide requirements during a pandemic. This provides a centralized resource to assist our vendors and contractors on compliance with all CDC and state Workplace Safety guidelines, OSHA standards, and the State of Maine requirements as they relate to COVID-19.

Each Bates College construction project will require compliance with this policy; the Bonney Science Center and Dana renovation projects will follow their own approved Health and Safety Plans, as developed by the construction manager. The college may consider project-specific safety plans for other large, complicated, or fully controlled project sites.

Notification of Campus Policies and Practices

Outside Contractors must be informed of college policies, specifically detailed in the Bates [Infectious Disease Preparedness and Response Plan](#), and the constituent [policies](#) therein.

All contractors working on campus **MUST** comply with this plan as well as all applicable state, local, and federal guidelines, and directives. If policies and directives are not followed, the contractor will be removed from campus, and the contractor will not be allowed to return to campus unless they exhibit that they can comply with the plan and policies. Contractors shall familiarize themselves with the [Reopening Maine website](#), and the ME COVID-19 General checklist and checklist for Construction within the [State of Maine DECD Guidance](#). Prior to commencing any work on site, the contractor shall ensure Appendix A is reviewed and signed. The Bates contact must keep the signed contractor certification document on file for the duration of the project or engagement.

Contractors **MUST** provide their company-specific pandemic policies (if available) to the college.

Contractors **MUST** wear a mask or face covering that covers their nose and mouth at all times in all shared areas on campus, inside and outside all buildings owned by the college. Bates also requires social distancing and hand hygiene as additional public health measures.

Contractors who are experiencing symptoms of COVID–19 infection shall not perform services on the Bates campus under any circumstances; these individuals should contact health providers and follow their company policies.

Confidentiality/Privacy

Except for circumstances in which Bates College is legally required to report workplace occurrences of communicable disease, the confidentiality of all medical conditions will be maintained in accordance with applicable law and to the extent practical under the circumstances. The College reserves the right to inform via contact tracing other project teams, vendors, suppliers, or other members of the campus community that an unnamed team member has been diagnosed with COVID-19 if the individuals might have been exposed to the disease, so the individuals may take measures to protect their own health.

Appendix A: COVID-19 Contractor Certification

Date: _____

Bates Contact: _____

CONTRACTOR COMPANY NAME: _____

Contractors working at Bates College must adhere to the Bates COVID Outside Vendor and Contractor Policy and the following minimum requirements to ensure a safe working space for employees of the contractor and Bates College students and employees. If the Contractor's requirements are more stringent than what is listed below the more stringent requirement must be followed.

Contractor's employees will wear a mask or face covering that covers their nose and mouth at all times in shared areas on campus, inside and outside all buildings owned by the college. Bates also requires social distancing and hand hygiene as additional public health measures.

Contractors shall not allow any employee onto the Bates campus that exhibits ANY SINGLE of the following symptoms:

- Cough.
- Shortness of breath or difficulty breathing.
- Fever.
- Chills.
- Muscle pain.
- Sore throat.
- New loss of taste or smell.

In accordance with the State of Maine COVID-19 Prevention Guidelines, I certify that I have communicated with all of the individuals employed or controlled by my company, and I am reporting that each individual will self-certify daily that they:

1. Have no signs of a fever or a measured temperature above 100.3 degrees, cough, or trouble breathing in the last 24 hours.
2. Have not had close contact with an individual diagnosed with COVID-19. Close contact is defined as living in the same household with or caring for an individual who has tested positive for COVID-19; being within 6-feet of a person who has tested positive for approximately 15 minutes; or coming into direct contact with secretions (e.g. sharing utensils, being coughed on) from a person who has tested positive for COVID-19, while that person was symptomatic.
3. Have not been asked to self-isolate or quarantine by their doctor or a local public health official.

Employees exhibiting symptoms or unable to self-certify should be directed to leave the Bates Campus and seek medical attention and applicable testing by their health care provider. They are not to return to the worksite until cleared by a medical professional.

Contractor Representative Printed Name

Contractor Representative Signature