

# Bates College

## 2022-2023 Request for Financial Aid Reconsideration

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Student's Name: \_\_\_\_\_ Bates ID: \_\_\_\_\_

You may request reconsideration of your financial aid award through the Bates College appeal process. All requests must be accompanied by appropriate documentation, examples of which are provided on page two of this document. If you can provide documentation of a significant change in your family's financial circumstances, or if you believe there are special circumstances that were not considered initially, please complete this form.

**A request for reconsideration must be accompanied by complete copies of parent and student 2021 tax returns and W-2 forms. We may also request additional information as necessary to document particular circumstances.**

### **CHECK ALL THAT APPLY TO YOU:**

- Significant loss of income due to change in employment or prolonged job loss (*changes to employment or income must be in effect for at least 2 months before a request for reconsideration can be submitted.*)
- Death or disability of a parent
- Loss of untaxed income (social security, pension, child support, etc.)
- High medical/dental expenses paid by the family
- One-time or non-recurring income
- Incorrect financial information on application
- Other financial hardship not listed above

*All the information on this form and supporting documents is true and complete to the best of my knowledge. I further understand that submission of this information does not guarantee an adjustment to the student's award or a change to the original financial aid decision.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**At this time, we recommend uploading your request and supporting documentation as a single PDF to your IDOC dashboard ([pages.collegeboard.org/idoc](https://pages.collegeboard.org/idoc)), and then emailing our office at [sfs@bates.edu](mailto:sfs@bates.edu) to let us know you've uploaded materials.**

Alternatively, you can mail your request to:

Bates College  
 Student Financial Services  
 44 Mountain Avenue  
 Lewiston, ME 04240

## Examples of documentation that should accompany your request

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**Significant loss of income due to change in employment or prolonged job loss (*changes to employment or income must be in effect for at least 2 months before a request for reconsideration can be submitted.*):**

- Detailed explanation, including effective date of unemployment/change in income
- 2021 and/or 2022 federal tax return including schedules and W-2 forms
- Separation/termination letter from employer
- Copy of severance benefits, if applicable
- Copy of unemployment benefits statement, if applicable
- Most recent paycheck stub(s) from each parent

**Death or disability of a parent:**

- Letter with relevant supporting documentation

**Loss of untaxed income (social security, pension, child support, etc.)**

- Detailed explanation, with relevant supporting documentation

**High medical/dental expenses paid by the family**

- Detailed explanation
- Documentation of out-of-pocket medical/dental expenses not covered by insurance, including itemized receipts
- Schedule A of tax return for applicable year, if filed

**One-time or non-recurring income**

- Detailed explanation, including how the one-time income was used
- Documentation of the IRA distribution, sale of property, inheritance, etc.
- 2021 federal tax return including schedules and W-2 forms

**Incorrect financial information on application**

- Detailed explanation, with relevant supporting documentation

**Other (please include a signed letter explaining family's circumstances)**

- Detailed explanation, with relevant supporting documentation