

**Course approval form for a
General Education Concentration**

This form provides the Registrar's Office a record of a course taken on an off-campus study program that is applied toward a student's general education concentration at Bates. The concentration coordinator completes this form after the course has been completed when the student is able to (a) discuss the course's content, (b) provide a detailed description of the course, including a syllabus, and (c) provide a copy of the abroad transcript to the coordinator.

Students who want to apply a non-Bates course toward a concentration should:

1. Complete the student section below. (One form is needed for each course.)
2. Attach a course description and other materials that describe the nature of the course.
3. Take these items to the Concentration Coordinator, listed in the online Catalog.
4. If the course is approved by the Concentration Coordinator, take the completed form to the Office of the Registrar.

Name: _____ Bates ID # _____ Class year: _____

Course: _____

Study abroad program, location, and semester: _____

Concentration that you wish to apply this course toward:

_____ Title _____

Concentration Coordinator's Name: _____

Concentration Coordinator: Please indicate with your signature below if you approve the use of the course toward the concentration requirements.

Please note if the course applies to a specific category (such as "a list A course") or other specific requirement: _____

Signature

Date

Please submit the completed form to the Office of the Registrar, Libbey Forum.