

Community Engagement and Civic Action: Co-Curricular Component Guidelines

One co-curricular component may be applied toward this concentration. The co-curricular option may be fulfilled by the successful completion of one or more of the following co-curricular programs: Bates Civic Action Team, Bonner Leader Program, Community Outreach Fellowship, Community-Engaged Research Fellowship, Davis Projects for Peace.

Students may also propose other co-curricular experiences, or thesis and independent study courses, if they meet the guidelines outlined below. These guidelines are designed to cultivate projects characterized by reciprocal, ethical, and sustained engagement with a community; careful reflection on the impact and importance of the work for both the student and the community; and explicit connections to students' academic interests and the public good.

Guidelines:

- Students who wish to complete the co-curricular option through an individually proposed project must get approval from both the Harward Center Director and the Concentration coordinator at least one week prior to the project's start date. Retroactive approvals will not be granted.
- The approval process begins with the student submitting a Co-Curricular Community Engagement Project Proposal at least two weeks before the project begins. Proposals should include:
 - Project description, including an explanation of how the project connects to the public good and how it will be characterized by substantive and sustained collaboration with a community partner
 - Student learning goals and a plan for how those goals will be achieved
 - Intended outcomes for community partner and a plan for how those outcomes will be achieved
 - Project timeline, including start and end dates and proposed time commitment. Projects may last for a term, a summer, a year, or more than a year. A minimum of 40 hours is expected.
 - Statement of support from a relevant community partner
 - Indication of whether or not the project requires Institutional Review Board approval*
- Students will participate in periodic low-stakes reflection activities facilitated by Harward Center staff (e.g., online journal entries and/or small-group discussion).

- Upon completion of the community-engaged project, students will complete an online Co-Curricular Community Engagement Completion & Feedback Form. The project will not be complete without the submission of this form.

** Students should review the requirements of the Institutional Review Board before proposing a project (<http://abacus.bates.edu/~bpfohl/irb/>). If the project requires IRB approval, such approval must be secured by the student prior to the project's start date.*