

2020 - 2021 Bates College Honors Program

Receipts **MUST** be included for reimbursement
Forms must be submitted by Friday June 4, 2021 to
the appropriate Academic Administrative Assistant.

Department:	Date:
Examiner:	Social Security #:

Home Address:

Student (s) evaluated:

Travel Expenses Incurred by the Outside Examiner

Airfare:	From:	To:	\$
Mileage:	# Miles:	@.58¢ per mile or Bates given rate	\$
Other Transportation:	From:	To:	\$
Parking:	Location:	# Days:	\$
Tolls:	From:	To:	\$
Hotel:	Name:	# Nights:	\$
Meals:			\$

PLEASE NOTE: Performance-based Honorariums will be evenly split with one half remitted after the oral evaluation of the performance and the other half after the oral examination of the written thesis. Travel expenses will be reimbursed at the time they are incurred.

Total Honorarium (\$250 each)	\$
-------------------------------	----

<p style="text-align: center;">FOR OFFICE USE:</p> <p>Fund/Org #: 0010-2052 Activity #: 20040</p>	Total Travel Expenses	\$
	Total Meal Expenses	\$
	TOTAL Reimbursement Due	\$

<p style="text-align: center;">Honors Program Approver Signature</p> <p style="text-align: center;">_____</p>	<p style="text-align: center;">Outside Examiner Signature</p> <p style="text-align: center;">_____</p>
---	---