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**Short Term Service Project Agreement 2019**

between student and Harward Center for Community Partnerships

Seniors who have already completed three Short Terms may apply to participate in a Short Term service project with a local non-profit. The Harward Center will discuss service opportunities with students and provide an orientation to community-engaged volunteer work. During the service project, Harward Center staff will monitor student hours and provide feedback to written reflections.

Student agrees to:

* Secure a community placement and determine a schedule for Short Term.
* Serve a minimum of 80 hours (20 hours each week at a local non-profit)
  + Attend an orientation at the community site and at the Harward Center
  + Log hours weekly through a web-based reporting system
  + Submit a weekly written reflection using a template provided by the Harward Center

Failure to meet any of these requirements will result in the loss of housing/meal privileges.

Student

Harward Center



**Short Term Senior Community Engagement Application**

**Deadline: April 13, 2019**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ID#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Community Organization \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description of community engagement commitment:

Number of hours per week student will work (attach schedule) \_\_\_\_\_

Name of community partner

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Community partner’s e-mail address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Community partner’s signature