

Bates

Residence Life and Health Education

Theme House Coordinator Expectations

For many years Bates has offered the opportunity for students to engage in theme house living, in which students propose a topic for a compelling living-learning environment. Approved proposals are assigned a residential building where the students reside for the year to explore the chosen topic in depth.

Programmatic Responsibilities

- Plan and execute at least one program per month
 - Advertise programs broadly to the entire campus utilizing Bates Today
 - Submit a program proposal at least three days before a program
 - Submit a program evaluation no later than five days following a program

Residential Fellow Relationship

- Meet with the Residential Fellow to discuss collaboration with the Fellow and the broader Bates community
- Ask the Residential Fellow to hold individual meetings or a group meeting with all students wishing to live in the house before submitting these names to the Office of Residence Life and Health Education
 - It is essential to establish the Residential Fellow as a member of your house's community early in the process
- Meet with Residential Fellow twice each semester
- Organize a full theme house meeting with your Residential Fellow once a semester
 - Maybe your Residential Fellow will even do a theme aligned program with your house!

Community Standards

- Foster a safe, healthy, and active community
- Include all students in the house when planning programs, so everyone remains involved with the theme
- Create a fair and organized process by which to select rooms
 - It is helpful to do this as a large group to begin building community
- Work with Office of Residence Life and Health Education

Open Spaces During the Semester

- Coordinators must notify the Office of Residence Life and Health Education of all anticipated moves in or out of the house throughout the academic year
- If someone departs the house, the coordinators will have the first opportunity to fill the space. If they do not connect with our office regarding an open space within 72 hours, the space may be filled by our office as necessary
- Space can be filled by currently housed on-campus student via the Room Change Process if coordinators do not fill the space.

Anticipated Open Spaces Between Fall and Winter Semesters

- Theme house coordinators must take an active role in filling second-semester openings.
- Theme house coordinators must submit an updated roster to the Coordinator of Housing by the end of November.
- It is the responsibility of the coordinators to be informed of the roster of the house
- Cannot be filled outside of the Room Change Process or winter housing process for students returning from abroad/leave/etc.
- If coordinators are unable to fill open spaces, spaces will be filled via the winter housing process by the Office of Residence Life and Health Education.
- No moves within the house from one room to another room

- Any student living on campus who changes their study abroad will remain in their current places for the remainder of the academic year with the affected parties housed through the winter housing process (ex. if Cara is in room 34 and cancels her abroad, she will remain in 34. The student from the spring potential roster will be part of the winter placement process)

The Office of Residence Life and Health Education reserves the right to dissolve a theme and relocate the residents of a theme house for not following the guidelines listed above as well as for disciplinary actions.