

# Bates

Office of Human Resources

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**Meeting date:** Tuesday, August 22, 2023  
**Time:** 11:30 am - 1:00 pm  
**Location:** Commons 201  
**Attendees:** Hope Burnell, Patty Rooney, Nora Molloy, Alec Morrissey, Andrea Trumble, Jess Berry, Joe Castonguay, Keiko Konoeda, Mark Cayer, Zach Brown-Cross, Sylvia Deschaine, Curtis Johnson, Megan Couch  
Guest: Jessica Fournier, Employee Relations Specialist  
**Meeting Facilitator:** Hope  
**Timekeeper:** Patty  
**Recorder:** Nora  
  
**Meeting type:** Learn & Do

## AGENDA

- 1) Welcome, introductions, review of previous notes and agenda - Hope
- 2) Timeline - Hope
- 3) Input session summary - Jess Fournier
- 4) [SWOT analysis exercise](#) - All
  - Prompting statement - *We aspire Bates to be a place where prospective and current employees see the college as an employer of choice.*
  - What are the Strengths, Weaknesses, Opportunities, and Threats that help or hinder our ability to achieve this aspiration?
- 5) Wrap up and ranking - Patty