

# Bates

*Office of Human Resources*

**Meeting date:** Tuesday, December 12, 2023

**Time:** 11:30 pm - 1:00 pm

**Location:** Commons 201

**Attendees:** Hope Burnell, Patty Rooney, Nora Molloy, Alec Morrissey, Andrea Trumble, Jess Berry, Joe Castonguay, Keiko Konoeda, Mark Cayer, Zach Brown-Cross, Sylvia Deschaine, Curtis Johnson, Megan Couch

**Meeting Facilitators:** Hope & Patty

**Timekeeper:** TBD

**Recorder:** Nora

**Meeting type:** Learn

## AGENDA

- 1) Welcome - Hope
- 2) Icebreaker - TBD (10 minutes)
- 3) Update on preparations for information to be presented to senior staff - Hope & Patty (20 minutes)
- 3) Holiday party - Hope (5 minutes)