Instructions for Using Vector Learning Management System

When training is assigned you will receive an email in your Bates email account. Note: the email may look suspicious but should have Bates College and @safecolleges.com. If you don't find it in your email check your SPAM folder.

Here is an example:



When you click on the link, the Bates Single Sign-On window will appear:

Bates Single Sign-On	
Bates	
Login	
Username Go	
Forgot password?	
1. Enter your username and click 'Go' 2. Click the Forgot Password? link	

Enter your Username (same as email)



Click on Proceed to Duo

Bates Single Sign-On	
Bates	
Duo Authentication	
Proceed to Duo	
Start Over	
Forgot password?	
Enter your username and click <i>'Go'</i> Click the <i>Forgot Password</i> ?link	

You may then be asked to Duo authenticate either using your phone or a fob (same as email). Note: if you are already signed into Google the LMS may automatically open.

This will bring you to the My Assignments home page:

Vector Solutions Vector UKS Figher Education Edition	My Assignments Listed below are the courses assigned to you by your administrator. Additionally, you can track your progress towards completing each assignment.
Welcome, Mel McGuire	
MAIN	0% Mandatory Training 0% Facilities Core Safety Courses In Facility Services 1 Due In 16 Days 1 Due: 2024-05-08
d My Assignments	
Training History	
🖄 Extra Training	
ADMIN	Interested in Extra Training?
S Dashboard	You may have access to many more courses that cover a wide variety of topics. Please take the time to but over the list and view the ones that interest you.
Training Plans	
Employees	View Library →
Ourses	
E Reports	
🕸 Settings	
Help	
Language >	
[→ Log Out	Starmer - Terrer of Hen - Poince Dellay 2 - Context

Click Continue to begin your course. Your course will save as you go along. If you have to stop in the middle of a course the system will save your progress.

How to Log in from the Bates Human Resources homepage

Open an internet browser such as Chrome, IE, Firefox, or Safari by clicking on one of these icons:



Chrome

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Internet

Explorer



3



Firefox

Safari



Click on Employee Training & Development



Click on Learning Management System (LMS)

Employee Training & Development

For you. For them. For Us.

Bates College Human Resources' three overarching goals are to connect, empower and elevate our employees. Our Employee Training and Development focus is to foster a culture of continuous learning and growth, while empowering our employees to reach their full potential. Ensuring that employees are appropriately trained directly benefits the employee themselves, their team and the entire Bates Community.

Our Employee Training and Development goal is to provide our employees with the knowledge, skills and resources they need to excel in their roles, maintain a safe work environment and contribute to the overall success of the College. Through innovative training programs and ongoing development opportunities, we work to cultivate a high-performance environment where every employee can unlock their full potential.

By investing in the growth and development of our employees, we not only enhance individual capabilities but also strengthen the collective expertise that drives Bates College's excellence. Providing consistent training manages expectations at the individual, team and college level. Together, we aspire to build a workforce that is agile, resilient, and ready to embrace new challenges, ultimately ensuring the sustained success of Bates' employees and students

Learning Management System (LMS)

Performance Development

Training for Updated Garnet Gateway (Jan 24, 2024)

Staff Well-Being and Engagement Survey EN ^

Human Resources Partner Sites

B-Well | Wellness Program Employment at Bates Environmental Health & Safety Human Resources Payroll

Search HR Pages



Click on Log into Vector LMS

Learning Management System (LMS)

Coming Soon – Instructions & Tips for Employees to Navigate Vector Solutions Log into Vector LMS

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You should now be on the My Assignments homepage.

You can also get to the LMS log in by going to <u>www.bates.edu/hr</u> and hover over Employee Training & Development and click on Learning Management System (LMS).

Vector LMS, Higher Education Edition	My Assignments Listed below are the courses assigned to you by your adm ustrator. Additionally, you can track your progress towards completing each assignment.
 Welcome, Mel McGuire 	
MAIN	Mandatory Training Fa nities Core Safety Courses In Facility Services Image: Description of the part of th
My Assignments	
Training History	
🕼 Extra Training	
ADMIN	Interested in extra Training?
S Dashboard	You may have access to many more courses that cover a wide variety of topics. Please take the time to look over the list and view the ones that interest you.
Training Plans	
음 Employees	View Library →
Ourses	
E Reports	
🕸 Settings	
⑦ Help	
Language	
[→ Log Out	

To Log Out of the LMS, click on Log Out at the bottom on the left-hand side of the page.

Close your browser window by clicking the X in the upper right corner.