

Year	Payroll ID	Payroll Number	Pay Period Begin Date	Pay Period End Date	Garnet Gateway Timesheet Available	Garnet Gateway Submission Deadline	Garnet Gateway Supervisor Deadline	Payroll Process Date	Pay Date
2026	BE	1	12/28/2025	1/10/2026	12/28/2025	1/11/2026 @ 2:59 PM	1/12/2026 @ 11:59 PM	1/13/2026	1/15/2026
2026	BE	2	1/11/2026	1/24/2026	1/11/2026	1/25/2026 @ 2:59 PM	1/26/2026 @ 11:59 PM	1/27/2026	1/29/2026
2026	BE	3	1/25/2026	2/7/2026	1/25/2026	2/8/2026 @ 2:59 PM	2/9/2026 @ 11:59 PM	2/10/2026	2/12/2026
2026	BE	4	2/8/2026	2/21/2026	2/8/2026	2/22/2026 @ 2:59 PM	2/23/2026 @ 11:59 PM	2/24/2026	2/26/2026
2026	BE	5	2/22/2026	3/7/2026	2/22/2026	3/8/2026 @ 2:59 PM	3/9/2026 @ 11:59 PM	3/10/2026	3/12/2026
2026	BE	6	3/8/2026	3/21/2026	3/8/2026	3/22/2026 @ 2:59 PM	3/23/2026 @ 11:59 PM	3/24/2026	3/26/2026
2026	BE	7	3/22/2026	4/4/2026	3/22/2026	4/5/2026 @ 2:59 PM	4/6/2026 @ 11:59 PM	4/7/2026	4/9/2026
2026	BE	8	4/5/2026	4/18/2026	4/5/2026	4/19/2026 @ 2:59 PM	4/20/2026 @ 11:59 PM	4/21/2026	4/23/2026
2026	BE	9	4/19/2026	5/2/2026	4/19/2026	5/3/2026 @ 2:59 PM	5/4/2026 @ 11:59 PM	5/5/2026	5/7/2026
2026	BE	10	5/3/2026	5/16/2026	5/3/2026	5/17/2026 @ 2:59 PM	5/18/2026 @ 11:59 PM	5/19/2026	5/21/2026
2026	BE	11	5/17/2026	5/30/2026	5/17/2026	5/31/2026 @ 2:59 PM	6/01/2026 @ 11:59 PM	6/2/2026	6/4/2026
2026	BE	12	5/31/2026	6/13/2026	5/31/2026	6/14/2026 @ 2:59 PM	6/15/2026 @ 11:59 PM	6/16/2026	6/18/2026
2026	BE	13	6/14/2026	6/27/2026	6/14/2026	6/28/2026 @ 2:59 PM	6/29/2026 @ 11:59 PM	6/30/2026	7/2/2026
2026	BE	14	6/28/2026	7/11/2026	6/28/2026	7/12/2026 @ 2:59 PM	7/13/2026 @ 11:59 PM	7/14/2026	7/16/2026
2026	BE	15	7/12/2026	7/25/2026	7/12/2026	7/26/2026 @ 2:59 PM	7/27/2026 @ 11:59 PM	7/28/2026	7/30/2026
2026	BE	16	7/26/2026	8/8/2026	7/26/2026	8/9/2026 @ 2:59 PM	8/10/2026 @ 11:59 PM	8/11/2026	8/13/2026
2026	BE	17	8/9/2026	8/22/2026	8/9/2026	8/23/2026 @ 2:59 PM	8/24/2026 @ 11:59 PM	8/25/2026	8/27/2026
2026	BE	18	8/23/2026	9/5/2026	8/23/2026	9/6/2026 @ 2:59 PM	9/7/2026 @ 11:59 PM	9/8/2026	9/10/2026
2026	BE	19	9/6/2026	9/19/2026	9/6/2026	9/20/2026 @ 2:59 PM	9/21/2026 @ 11:59 PM	9/22/2026	9/24/2026
2026	BE	20	9/20/2026	10/3/2026	9/20/2026	10/4/2026 @ 2:59 PM	10/5/2026 @ 11:59 PM	10/6/2026	10/8/2026
2026	BE	21	10/4/2026	10/17/2026	10/4/2026	10/18/2026 @ 2:59 PM	10/19/2026 @ 11:59 PM	10/20/2026	10/22/2026
2026	BE	22	10/18/2026	10/31/2026	10/18/2026	11/1/2026 @ 2:59 PM	11/2/2026 @ 11:59 PM	11/3/2026	11/5/2026
2026	BE	23	11/1/2026	11/14/2026	11/1/2026	11/15/2026 @ 2:59 PM	11/16/2026 @ 11:59 PM	11/17/2026	11/19/2026
2026	BE	24	11/15/2026	11/28/2026	11/15/2026	11/29/2026 @ 2:59 PM	11/30/2026 @ 11:59 PM	12/1/2026	12/3/2026
2026	BE	25	11/29/2026	12/12/2026	11/29/2026	12/13/2026 @ 2:59 PM	12/14/2026 @ 11:59 PM	12/15/2026	12/17/2026
2026	BE	26	12/13/2026	12/26/2026	12/13/2026	12/27/2026 @ 2:59 PM	12/28/2026 @ 11:59 PM	12/29/2026	12/31/2026

Use for Student Personnel Actions: Hire, Labor Charge Update & Timesheet Approver Update and Student Fellowship Payment

Use for Adobe Sign Timesheet and Student Personnel Actions: Terminate and Terminate section of Student Fellowship Payment