



Memorandum of Understanding

This Memorandum of Understanding is between Bates College, [] (“STUDENT”) and [] (“EMPLOYER”) regarding Bates student internships and fellowships undertaken during summer 2020.

For summer 2020, Bates College, through the Bates Center for Purposeful Work, The Harvard Center for Community Partnerships, and the Office of the Dean of Faculty, will support a small number of in-person internships and those virtual internships that could transition to in-person. EMPLOYER and STUDENT have agreed that STUDENT will participate in such an internship during the summer of 2020. This MOU establishes expectations with regard to compliance with local, state, and federal workplace and travel requirements relating to STUDENT’S internship, including but not limited to requirements relating to COVID-19. If the internship is, or at any time becomes, an in-person experience, STUDENT and EMPLOYER agree that each is responsible for becoming informed about and for complying with all such travel and workplace requirements.

Specifically, STUDENT and EMPLOYER must comply with any applicable federal, state or local workplace safety protocols, as well as any industry-specific checklists or guidelines that may issue after the date of this MOU. Further, and by way of illustration only, the Center for Disease Control (CDC) guidelines for reducing the spread of COVID-19 and the CDC’s Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19) contain relevant guidelines and can be found [here](#). Bates College also expects that these internships will continue to comply with program policies regarding international and state travel which can be found [here](#).

Students or employers seeking information or guidance should contact (depending on the office, this will vary):

Beverly Vari, Assistant Director for Internships, Bates Center for Purposeful Work bvari@bates.edu

STUDENT signature _____ Date _____ EMPLOYER

signature _____ Date _____ Internship Coordinator

signature _____ Date _____